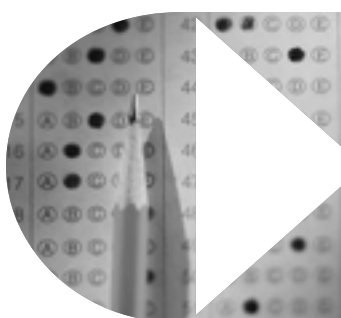


May 2015  
Volume 3, Issue 7

# Springfield Council of PTAs

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## SCPTA's School of Information...

**Monday, May 11, 2015**

**5:30 - 8:30 p.m.**

**Glendale High School**

**Please use the entrance on the back (west) side!**

*We will have a Baked Potato/Salad Bar.*

*Sorry, no childcare available.*

**Please RSVP to Carrie Windes at [crgraphics@sbcglobal.net](mailto:crgraphics@sbcglobal.net).**

The Springfield Council of PTAs will be hosting our annual officer training on May 11. All who attend will learn more about their PTA duties through informational workshop sessions and interactive discussions with other PTA units. There will be workshops in the following areas: President, Treasurer, Secretary, Bylaws, Advocacy, Membership, Communication, Fundraising, Parliamentary Procedure, Parent Engagement, and Reflections.

This year there will be 3 Sessions of Workshops. Each workshop is 40 minutes in length with the exception of the Presidents' and Treasurers'. The Presidents' workshop will be two consecutive sessions covering a wide range of information—plan to attend both sessions. The Treasurers' workshop is two consecutive sessions and a third optional session for even more information.

We will also offer some workshops at two different times—covering the same information—plan to attend only one.

Local council and state officers will be available for any questions you may have. We encourage all units to send your officers as you prepare for the upcoming school year. Thank you to those who have already responded. *If you have not let Carrie know which workshops you are attending, please do so today!*

### **IT'S FREE!!!**

***Today is the last day to sign up! You can take care of that today before you leave...***

**Please see School of Information Schedule on back cover!**

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**PTA Mission: The overall purpose of PTA is to be**

- The powerful voice for all children
- A relevant resource for families and communities, and
- A strong advocate for the education and well-being of every child.

## A Letter from the President

PTA/PTSA Presidents and administrators,

As the school year comes to a close. I want to thank all of you who have represented your units and congratulate you on a job well done this school year. Before you deem the school year over, remember to wrap up your units in a way that will help the new officers when the next school year rolls around. Here are some tips to help make a smooth transition for your officers so the children are the ultimate beneficiary.

- o Have all of your officers meet with the new officers as a group and then individually. Discuss the past years' successes and failures and the coming years' objectives.
- o Personally introduce the new officers to Principals, teachers, community leaders and other PTA contributors.
- o Have your officers complete their procedure books then pass them on to the new officers. Make sure all passwords and account information changes hands as well.
- o The treasurer should pay all the bills, settle all accounts, and be sure records are ready for the financial review.
- o A financial review committee should be appointed and prepare to review the treasurer's books in a timely fashion.
- o If the PTA bylaws were reviewed or amended make sure to send two copies to the Missouri PTA State office.
- o Make sure you've sent the names, addresses and other pertinent information to MOPTA, too. This needs to be done even if your officers are staying in their positions.
- o Signatures on the PTA bank accounts should

be changed to the new treasurer, secretary, and president if needed. (Remember that all checks should be signed by two people.)

- o The new officers should be installed and outgoing or retiring leaders should be thanked for their service.
- o The most important tip is to attend the SCPTA School of Information or one of the MOPTA training sessions! There are also e-learning courses on at [ptatraining@pta.org](mailto:ptatraining@pta.org)

PTA/PTSA leaders that take care of these tasks will find it easier to provide exciting and effective activities and programs next year that will engage and serve your members and the children.

I'd like to say thank you to the board who has served SCPTA so well over the last two years that I have been president. All of their hard work made my job so much easier, while we all served the children of Springfield. I've made great friends and met a lot of special people with SPS and PTA. Thank you and have a great summer!

Sincerely,  
Patty Dunn  
President SCPTA

**"Eighty Percent of Success is showing up."**

*Woody Allen*



# Agenda

May 6, 2015

## Kraft Administration Center

- I) Welcome: Thanks to Dr. Jungmann, Matt Hudson and the Administration for hosting
- II) Pledge of Allegiance
- III) Superintendent: Dr. Jungmann
- IV) Financial report – Jeremiah Mee, 2015-2016 proposed recommended budget
- V) Council reports –  
 Jennifer Penny, Dale Krumm – Presentation of the Major Saver checks and Major Saver Participation checks  
 Kim Wrinkle, Dale Krumm – Presentation of the Clothing Bank check from Major Saver  
 Carrie Windes – Presentation of Winter Membership Challenge winner; School of Information update
- VI) New Business – Installation of Officers
- VII) Sergeant at Arms –  
 Lori Nelson – Presentation of Attendance Incentive checks
- VIII) Adjourn

## Clothing Bank

4,200 – The approximate number of hours I devoted to The Clothing Bank over the past three years. It has been an incredible journey with much joy, a few tears and a lot of love and hard work. It has taken a small army to keep us running and from that army I have made some fabulous friends and countless special memories.

During my time at The Clothing Bank we went from thousands of pieces of paper to complete digitalization. We moved from a dungeon atmosphere to a boutique environment. I saw huge smiles, received so many hugs I can't even count them. I was a shoulder to cry on and a cheerleader for our Study students who

just needed someone in their corner. At times I was overwhelmed, overworked and ready to run away but the good definitely outweighed the bad! It is really hard to put into words the impact that running the Clothing Bank has had on my life. It has been a pure blessing to me and my family. I could fill page after page with memories and stories, each one an important part of my amazing experience. It has been an honor serving the children of Springfield alongside so many compassionate people. Thank you for your support, friendship and devotion to changing the lives of our students – one shirt at a time!

Kim Wrinkle

# Treasurer's Report

## Springfield Council of PTAs

Bank Account Overview		
Account	Last Reconciled	Current MM Balance
<u>Care Fund</u>	3/31/2015	\$ 38.28
<u>Clothing Bank</u>	3/31/2015	\$ 5,154.48
<u>General</u>	3/31/2015	\$ 55,004.64
<u>Gertrude McBride Fund</u>	3/31/2015	\$ 3,542.98
<u>Scholarship Checking</u>	3/31/2015	\$ 3,904.52
<u>Scholarship Funds Restricted</u>	3/31/2015	\$ 46,301.00
<b>Total:</b>		<b>\$ 113,945.90</b>

Financial Year
<b>07/01/2014 to 06/30/2015</b>
Funds Available at Start of Year: \$ 147,054.58
Select Financial Year: 2014 ▼
<a href="#">View Event Log</a>

Financial Overview							
	ACTUAL			BUDGET			
	In	Out	Net	In	Out	Net	More/-Less
01 Fundraising Projects	0.00	3,350.00	-3,350.00	13,250.00	3,250.00	10,000.00	-13,550.00
02 Other Income	1,923.70	0.00	1,923.70	1,925.00	0.00	1,925.00	-1.30
03 Special Funds	11,179.46	29,490.55	-18,311.09	10,900.00	16,500.00	-5,600.00	-12,711.09
04 Administrative	0.00	873.05	-873.05	0.00	2,395.00	-2,395.00	1,521.95
05 Contributions	0.00	5,240.00	-5,240.00	0.00	9,675.00	-9,675.00	4,435.00
06 Leadership/Service to Units	3,216.00	4,498.69	-1,282.69	3,500.00	6,800.00	-3,300.00	2,017.31
07 Officers' Training	0.00	348.00	-348.00	0.00	4,000.00	-4,000.00	3,652.00
08 Programs	0.00	5,087.20	-5,087.20	0.00	5,350.00	-5,350.00	262.80
09 Awards / Recognition	0.00	540.35	-540.35	0.00	1,350.00	-1,350.00	809.65
<b>Total</b>	<b>16,319.16</b>	<b>49,427.84</b>	<b>-33,108.68</b>	<b>29,575.00</b>	<b>49,320.00</b>	<b>-19,745.00</b>	<b>-13,363.68</b>

Detailed financial records are available on-line at <http://www.nonprofitcentral.biz>. Use SCPTA as the username and password.

As the fiscal year ends, hopefully you have set aside time to work on the budgeting for 2015-2016 school . This is also a good time to put together your audit team. Between July 1st and the time that the audit is completed, no checks

or deposits are to be made. This will help you get off to a good start on the new fiscal year. There are enough projects and tasks to work on when school starts, you don't want to be finishing up the prior year!

# Parliamentary Notes for May 2015

Here are a few reminders for ending the PTA Year:

- ✓ Your Bylaws may state that you should have your budget approved in May or September.  
Check to be sure which applies to your unit.
- ✓ Your treasurer will need to complete a fiscal year-end report.
- ✓ Appoint an Audit committee to begin work at the end of the fiscal year again check your bylaws. Even if the treasurer is elected for another term, the books need to be audited. After the books have been audited, remember to file the proper IRS forms, either the 990 form for income over \$50,000, or the e-postcard as required. Copies of the fiscal year-end report, audit and 990 should be sent to the Missouri PTA office.
- ✓ If you have not done so already, send the New Officer information to the Missouri PTA office.
- ✓ Be sure all the officers and committee chairmen have procedure books, outlining their positions and duties, and pass the procedure books on to the new person in the position. All materials relating to the various offices and committees belong to PTA and not the individual.
- ✓ Attend the School of Information May 11 at Glendale HS, starting at 5:30 p.m. All officers and chairmen can learn something new.



As you end one school year and prepare to plan for the next, remember that a real team is a group of very different individuals who share a commitment to working together to achieve common goals. Leadership determines the direction of a team, organization determines the potential of a team, and people/personnel determine the success of a team. The most important component in a leader's job is the responsibility to identify skills, motivate, coach, and empower the team.

Prepare for the new school year by building your team – your officers, your principal, your staff, your parents, your volunteers – all equally committed to the PTA Mission-that doing what is in the best interest of all children is the reason we are here.



## Register Now!

### **The 2015 National PTA® Convention & Expo Charlotte, NC • June 25-28 • #PTAconv15**

Questions? Visit [PTA.org/Convention](http://PTA.org/Convention) or follow us on social media using #PTAconv15 for the latest updates.  
We can't wait to see you in Charlotte!



# 2014-2015 SCPTA End of Year Historian Report

## President – Patty Dunn

The 2014 SCPTA year started on August 6th with Officer Orientation that I organized. It was held at the Library Center. As President I chaired the School Crossing Protection Committee and participated in the Kids' First, Emergency Preparedness, Founders' Day meetings and SPS Foundation meetings. Our first executive meeting was held **August 19** at KAC. We decided to change the meeting format to printed officer reports in the Council News unless there was something specific for the officers to report about. That left more time for informative speakers for our membership. We also decided there wouldn't be a January General meeting but the Council News would still go out through school mail.

This past year I concentrated on helping the Clothing Bank with shopping, helping with the opening and continuing to attend most Thursdays and Saturdays that we were open. In August I also applied and received the Partners in Education Certificate.

Our first General meeting was **September 3**, at Wilder Elementary with an amazing performance from their children and Dr. Jungmann, the new Super-Intendant, who spoke on his plans for SPS. In September I also attended Reflections workshops and purchased Principal Appreciation gifts to present at the October general meeting.

The **October** General meeting on 10-5-15 was held at Disney Elementary with a performance from their choir that included all the schools that Disney feeds into. We celebrated Principals' Day. The speakers were Christine Jones and Tammy Quinn who both presented on Springfield's Choice school options. In October I attended the 4th grade play and the SPS Hall of Fame Luncheon. I also attended the opening session of the P2G conference that we help sponsor, the School Board meeting, Sequiota's 50th celebration, and the MOPTA Convention.

The **November** General membership meeting was November 5th at Horace Mann Elementary. Our speaker was Kelly Osborne from Major Saver to kick off the SCPTA yearly fundraiser. Christian Mechlin also spoke about the KID's First Committee and its goals. We passed out paper copies of the newly revised SCPTA handbook which was also available online at the SCPTAMO.com website. Over 1,400 children were served at this point at the clothing bank. I mailed out reminder postcards for the December Town Hall meeting.

The **December** General meeting and Town Hall was held with government representatives moderated by Donna Petiford. The meeting was held at McBride Elementary. We elected the SCPTA nominating committee with Jeremiah Mee as the chair. I spent a good portion of December compiling unit information from MOPTA to determine units in good standing and contacting units who had missing pieces of those requirements. I also attended the tasting for the Founders' Day Banquet and visited Pipkin and got a great tour from Lisa Lilley.

There wasn't a **January** general meeting but I still copied and delivered the Council News through school mail. I also mailed out reminder postcards for the February meeting. I met with Mary Christiano and Chris Davis to start planning a Youth Mental Health First Aid Seminar and I represented the Clothing Bank at the Catholic Schools service project meeting. Kim Wrinkle and I gave Dr. Jungmann a tour of the Clothing Bank. We also hosted the Reflections showcase and awards presentation at the Battlefield Mall.

The **February** General meeting was held at Bingham Elementary. Natalie Murdock from Foundation for Springfield Public Schools presented and Mandy Buettgen from the Department of Public works spoke about a proposed Safety Town in Springfield. Dr Jungmann presented the findings of his Listening and Learning Report which was also posted on the SPS website. I met with Carrie and Kirk Elmquist in February to discuss Founders' Day, and I worked the Westport Bookfair. I also printed and mailed out past president and school board invitations to Founders' Day.

The **March** General meeting and School Board Forum were held at Westport with Donna Petiford moderating. The slate of SCPTA officers were presented and voted on. The Founders' Day Banquet was held the following evening at KHS with a silent auction to benefit the clothing bank's storage building. They raised approximately \$1000. Kim Wrinkle was presented the MOPTA Distinguished Service Award.

As hosts, Kickapoo kids entertained us with many talented performers. I started the process of helping judge Teacher of the Year Applicants. Jennifer Penny and I attended a Major Saver assembly at Portland Ele. to kick off our Major Saver fundraiser.

The **April** General meeting was held at Hickory Hills Elementary and the speaker was Dr. Bret Range who spoke about SPS Summer school and the new push to make that bigger and better than before. The judging of the Teacher of the Year finalists was held and the winner was announced at the Teacher Appreciation Banquet. Mary Christiano, Carrie Windes, Becky Volz and I attended the Youth Mental Health First Aid seminar.

The **May** general meeting will be held May 6th, KAC. At this final membership meeting we will pass out attendance incentive checks, Major Saver participation checks and fundraiser checks. We will receive a check from Major Saver (\$2400) to go to the Clothing Bank. We will also vote on the proposed budget for next year. We will install next years' officers and pass those books on at the May exec. meeting. The School of information will be held May 11th at GHS, 5:30-8:30.

### **Vice President: Programs – Jana Hansen**

#### **4th Grade Play – Flo Graham, Chair**

Thanks to an ongoing partnership between the Springfield Council of PTAs and the Springfield Little Theatre, 2018 fourth graders from our 36 elementary schools had the opportunity to attend the annual Literature to Life production of "The Phantom Tollbooth Junior", based on the novel "The Phantom Tollbooth" by Norton Juster. All of the 4th grade students in the district were provided transportation to the historic Landers Theatre for four performances held on October 21st and 22nd. We truly appreciate the cooperation and assistance of Teresa Bledsoe and the Community Relations and Strategic Planning Office of Springfield Public Schools. As always, it was a wonderful opportunity for all of our 4th graders. Thank you to PTA Council and Springfield Public Schools for continuing to make this wonderful event happen!

#### **Reading is Fundamental (RIF)**

This year RIF began with a training session on September 24th. Distributions were held at Tefft Building on October 29, February 11, and April 15. RIF held fundraisers by selling cookies at the Christmas Parade and holding a book fair at Barnes and Noble. RIF provides books every year to first and second graders with no cost to families. Please continue to support this great program!

#### **Reflections**

The theme for the National PTA Reflections program for 2014-15 was "The world would be a better place if..." SCPTAs sponsored a judging for students in the Springfield Public Schools and Greenwood Lab School. We had around 150 entries. We had two training sessions, one on Monday, Sept. 8 and the other on Tuesday, September 9. Both sessions were held at the Brentwood Library Community Room. The City Reflections Showcase was held on Sunday, January 18, 2015 at Battlefield Mall. Entries were viewed from 1:00-4:00 with an Awards Ceremony at 3 p.m. Springfield had 44 winning entries at the state level, with THREE of those winning FIRST PLACE. These 3 entries were forwarded on the National PTA competition.

### **Vice President: Organization and Development – Jennifer Penny**

#### **Handbook**

New this year, the handbook was updated and then completed in an electronic format for posting on the SCPTA website. Since this was the first year to produce an electronic copy, paper copies were provided at the first two general meetings of the year.

#### **Bylaws – Taleyna Morris, Chair**

Each quarter the schools who had by-law revisions coming up were notified and offered assistance as needed. State office information on by-law renewals was reviewed, and those schools who did not have their by-laws renewed were contacted to let them know that they were not a unit in good standing.

#### **Scholarships – Alice Lunn, Chair**

All 5 of the 2013-14 scholarship recipients claimed their scholarships for the 2014-15 academic year. This spring, 5 scholarships for the 2015-16 academic year will be awarded. Scholarships for the 2015-16 academic year will be awarded to the following schools based on the rotation schedule. Each scholarship will be \$500 and is nonrenewable. Proof of enrollment must be submitted to SCPTAs by September 2015.

- Central - Grace Carr Scholarship
- Glendale - Joan Keiser Scholarship
- Hillcrest - SCPTAs 2-year Scholarship

Kickapoo - SCPTAs 4-year Scholarship

Parkview - Helen Smith Scholarship

**CARE Fund** (Charlie Nickel Fund) applications were sent to all elementary school principals. This year 22 elementary schools received \$100 from the CARE Fund to fund their incentive programs for attendance and academic achievement. Checks were issued in January 2015. For each school to receive the funds, the PTA unit must be "in good standing" with Missouri PTA.

**McBride Fund** applications were sent to all middle and high school principals including Greenwood. This year 4 high schools (Glendale did not submit an application) and 7 middle schools (including Wilson's Creek) received \$200 from the McBride Fund to support students with a demonstrated financial need. Checks were issued in January 2015. For each school to receive the funds, the PTA unit must be "in good standing" with Missouri PTA.

### **Resource Development**

Thirteen schools participated in the Major Saver discount card fundraiser, and combined they raised more than \$50,000. This exceeded all fundraising expectations, which was excellent news as this is the main fundraiser for SCPTA. Feedback from participating schools was very favorable after working for the first time with Major Saver. The 13 schools' principals received \$200 each as incentive for participating in the fundraiser and the school that sold the most cards received a \$500 check for their school site.

### **Legislative**

The Kids First Town Hall Meeting was held in December at McBride Elementary. State representatives and representatives for Senators' Blunt and McCaskill were in attendance. The School Board Candidates' Forum was held in February at Westport Elementary. All five candidates running in the April 7th general election to fill three vacancies were on hand to answer prepared questions.

### **Vice President: Health and Public Service – Kim Wrinkle**

#### **SCPTAs Clothing Bank**

The 2014-2015 school year marked the second year for The Clothing Bank to be located at Study Alternative Center. Numbers were back up again with shoppers getting used to the new location and new day and hours. Hours of operation were on Thursdays from 9 am to 5 pm for donations to be dropped off and volunteers to work. Student shopping hours were from 2:30 to 5 pm. There were roughly 1900 students served from July 31 to April 30. If a dollar amount was assigned to that, The Clothing Bank handed out over \$475,000 worth of shirts, jeans, shorts, pants, socks, underwear, coats, dresses, hoodies, jackets and more. Thanks to clothing drives and fundraisers at many schools and churches, we were able to help our students get the clothes they needed.

The Clothing Bank was staffed by PTA volunteers, SPS principals, SPS teachers, civic groups, Drury students, MSU students, Greenwood Service Society, Study students and various other community members.

Due to the volume of donations and the lack of space, fundraising was started to build a storage building to house off-season clothes and overstock. Other options are also being explored with the district to find the best solution. Overall, it was a very successful and productive year at The PTA Clothing Bank.

#### **Safety – Mary Christiano, Chair**

Meetings were held each quarter at Busch Municipal Building to address school crossings and traffic flow surrounding school sites. Law enforcement, city officials, PTA representatives and SPS personnel attended. On April 17th SCPTA, in cooperation with Community Partnership of the Ozarks, offered a daylong training event, Mental Health First Aid for Youth. The seminar took place on a Professional/Learning workday so district employees could attend.

### **Vice President: Promotions – Carrie Windes**

#### **Membership**

Our Council had a total of 5,520 PTA/PTSA Memberships reported to State for the 2014-15 year. The SCPTA held 2 different membership challenges this school year. The first challenge, "T.N.T. – Today, Not Tomorrow", was held in the fall. The following schools increased their individual and/or business memberships: Bingham E, Bowerman E, Boyd E, Cherokee MS, Delaware E, Field E, Glendale HS, Greenwood, Harrison E, Hickory Hills E, Hickory Hills MS, Hillcrest HS, Jarrett MS, Pershing E, Pershing MS, Kickapoo HS, Mark Twain E, Pipkin MS, Portland E, Reed MS, Sherwood E, Watkins E, Williams E and Wilson's Creek I. Prizes included a home decor gift from The Thicket, a Movie gift card, and a gift card from Nicola's Ristorante. We also had a winter membership challenge connected to MOPTA. Units that showed a 15% increase over last year's reported



membership numbers were entered into a state drawing for \$200 and a local drawing for a \$75. The following schools qualified: Carver MS, Cherokee MS, Hillcrest HS, Pershing E, Reed MS, Robberson E, Rountree E, Disney E, Watkins E, York E.

### **Founders' Day**

"A Night of Inspiration...Beyond the Horizon" was the theme for Founders Day! The event was hosted by Kickapoo High School on Thursday, March 5th. Kickapoo students helped with producing the slide show, entertainment and serving. Kirk Elmquist emceed the evening. The Volunteers of the Year from units were honored with certificates and PTA notebooks and pens. Past Presidents received roses. There were approximately 200 in attendance. A silent auction was held with proceeds going to The Clothing Bank. The Founders Day Committee members were: Jonna Howes, Kickapoo PTSA President; Kelly Allison, Kickapoo Principal; Matt Hudson, Administration Adviser; Patty Dunn, SCPTA President; Jeremiah Mee, SCPTA Treasurer; Pam Bachus, SCPTA Hospitality; and Carrie Windes, SCPTA VP Promotions and Chair of Founders Day Committee.

### **Hospitality – Pam Bachus, Chair**

The SCPTA purchased 2 cases of Apples from Kiwanis in the fall to show appreciation to the KAC Administrative staff. Helped with food selection and setup for the Founder's Day Banquet at Kickapoo. We will provide food/drinks/door prizes for the School of Information Training on May 11th at Glendale. I also coordinated with the Host Schools each month in preparing for our monthly council meeting.

### **School of Information**

The annual officer training that SCPTA host will be May 11, 2015 at Glendale High School. This will be an evening training session from 5:30 to 8:30 pm with workshops for President, Treasurer, Secretary, Parliamentarian, Membership, Fundraising, Reflections and more. Light refreshments will be provided by Hospitality. ALL at no charge to attendees!

### **Treasurer – Jeremiah Mee**

During the current year, I had three items that I concentrated on.

- I continued to focus on simplification of the accounting and budgeting process. This should make for a smooth transition to the new treasurer and the board.
- The Clothing Bank budget was really important this past year as the demand for the services has increased. The monetary donations were not as much as the previous year so it was important to make sure we had stability for the current and future years. My hope is that the new committee structure will allow for even more stability and longevity.
- The final area was the Scholarship funds. The actual funds were pretty depleted in the accounts and there was some confusion about the way to proceed. The current donations were being put into a restricted fund for funding the scholarships on a perpetual basis. Those funds were not generating enough income to pay the annual scholarships. It was determined that all of the funds in the account were restricted and that future budgeting would determine if the scholarships would continue. Those funds had been included in the current year budget and the board indicated that these were expenses that should continue to be budgeted for. Hopefully interest rates will increase or other secure investments can be purchased so that the funds will do a better job of supporting the annual scholarship payments.

## **SCPTAs Scholarship Recipients**

The following students will continue their education with scholarship assistance from the Springfield Council of PTAs. Each scholarship of \$500 will be paid when proof of enrollment is submitted to SCPTAs by September 2015.

Joshua Garland	Central	Grace Carr Scholarship
Kateryna Godonyuk	Hillcrest	SCPTAs 2-Year College Scholarship/Jr. College
Ashley Cocquyt	Kickapoo	SCPTAs 4-Year College Scholarship/University
Ashley Styles	Parkview	Helen Smith Scholarship
Hannah Newkirk	Glendale	Joan Keiser Scholarship

# School of Information Schedule

Please indicate, by number, which workshops your unit is interested in when you RSVP to Carrie at [crgraphics@sbcglobal.net](mailto:crgraphics@sbcglobal.net). Each person attending can choose three workshops. ***If you have already responded that you are coming but have not picked your workshops, please do so today!***

**5:30 - 5:50    Registration/Refreshments**

**5:45 - 5:50    Welcome**

**5:50 - 6:30    Session 1 Workshops**

1. Treasurer–1st of 3 Workshops–Plan to 1st & 2nd Sessions, 3rd is Optional
2. Secretary
3. Parent Engagement
4. Parliamentary Procedure
5. Membership

**6:30-7:10    Session 2 Workshops**

6. Treasurer–2nd of 3 Workshops–Plan to 1st & 2nd Sessions, 3rd is Optional
7. President–1st of 2 Workshops–Plan to Attend Both
8. Membership
9. Fundraising
10. Reflections
11. Bylaws

**7:10-7:20    Break**

**7:20-8:00    Session 3 Workshops**

12. Treasurer–3rd of 3 Workshops–This one is Optional
13. President–2nd of 2 Workshops–Plan to Attend Both
14. Communication
15. Advocacy
16. Fundraising

**8:00-8:30    Closing, Survey & Door Prizes**

## Membership: 2014-15 Golden Gavel Awards

We had 17 PTA/PTSA units who increased their membership this school year. Congratulations and thank you for your efforts! Below are this year's recipients of the Golden Gavel Awards:

Unit with Highest Numerical Increase:    Cherokee PTSA

Unit with Largest % Increase:                Watkins PTA

Unit with Highest Total Membership:    Glendale PTSA

Unit with Highest Membership based upon School Enrollment–

- |                          |                            |
|--------------------------|----------------------------|
| (0-250)    Delaware PTA  | (251-350)    Wilder PTA    |
| (351-600)    Disney PTA  | (601-999)    Pershing PTSA |
| (1000+)    Glendale PTSA |                            |